CAPE COD HOSPITAL
An Affiliate of Cape Cod Healthcare

ADMINISTRATIVE POLICY AND PROCEDURE STATEMENT

APPS No. EC3.107
Dated: 10/31/17
Supersedes: EC3.107

SUBJECT: RECYCLING OF WASTE MATERIALS

PURPOSE:
To recycle waste materials for the purpose of lowering the environmental impact and reducing financial burdens.

POLICY STATEMENT:
To preserve our environment and use our resources to the fullest, recycling will be part of our daily processing.

PROCEDURE:
1. Recycling of appropriate paper is done on a hospital-wide basis.
   a. Gray bins will be placed in all departments. Bins will be emptied on a routine basis by a contracted service.
   b. It will be each department's responsibility to notify Environmental Services if extra bins are needed for purging of files and/or records.
2. Fluorescent Lighting - all spent bulbs will be returned to their original packaging or placed in a holding container designed for the transporting of recyclable bulbs. Holding containers and spent bulbs returned to their original packaging will be kept in the Universal Waste Accumulation area for Recycling.
3. Future recycling items will be added to this policy.

APPROVALS:

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