Executive Committee Meeting Minutes
Cape Cod Commission Office
3225 Main Street, Barnstable, MA 02630
August 14, 2025

Call to Order - Chairman Tom Wilson called the Executive Committee meeting to order at 2:04 p.m.

Attendance Roll Call
Tom Wilson – Present
Richard Roy – Present
Kevin Grunwald – Present
Doug Fromm – Present
Elizabeth Taylor – Absent

Review & Approval of Prior Meeting Minutes - Upon a motion by Kevin Grunwald seconded by Richard Roy, members voted to approve the 6/5/25 Executive Committee meeting minutes as follows:
Tom Wilson - Abstain
Richard Roy – Yes
Kevin Grunwald – Yes
Doug Fromm - Abstain

Executive Director's Report – Director Kristy Senatori said she would hold this report until the full Cape Cod Commission meeting at 3 p.m.

Cape Cod Environmental Protection Fund (CCEPF) Update - Gail Coyne provided a financial update on the CCEPF, detailing revenue, expenditures, and the ending balance. She noted a surplus of nearly $995k in revenue over expenditures, which was returned to the fund balance, and restricted for use by the Cape Cod Commission. Staff recommended, and the Committee approved, allocating $600k from the surplus for the following future needs: $200k for legal expenses, $200k for building/capital needs, $100k for personnel expenses and $100k for special projects.

Executive Director Review - Executive Director Kristy Senatori presented an overview of the past year's accomplishments and outlined goals for the year ahead. She noted that the evaluation process was established by the County Commissioners as part of her contract, with input sought from the Executive Committee. She also highlighted her previous year's goals and outlined how those were met.

Some of the highlighted accomplishments include:
- Leadership in restructuring and filling vacancies to strengthen the Commission.
- Securing $1.5 million in grants and addressing 40 regulatory actions.
- Revised Development Agreement Regulations approved
- Completed a Draft Regional Policy Plan update after extensive community engagement, currently in public comment period

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- Continued enhanced community engagement and outreach through various formats, including media appearances, board participation and annual visits to select boards and councilor's meetings
- Expanded OneCape Summit 2024
- Congress for the New Urbanism 2025 Charter Award for Cape Cod Resiliency: Missing Middle, Cape Cod, Massachusetts
- Securing over $309 million ($105.5m in 2025) from the Cape Cod and Islands Water Protection Fund for town wastewater projects and $1.5 million for expanded marine and freshwater monitoring programs
- Economic impact analysis of Cape Cod Canal bridge closures
- Priority projects, including the Freshwater Initiative, Regional Housing Strategy, Climate Action Planning
- Completed Vision Zero safety study
- Completion of the Freshwater Initiative and secured future freshwater monitoring funds

Goals for 2026

- Adoption of Regional Policy Plan, implementation of recommendations and updated technical guidance
- Implementation of Freshwater Strategy recommendations, expansion of freshwater monitoring and analysis
- Implementation of Regional Housing Strategy recommendations including Year-Round Housing Incentive programs
- Initiate development, and coordinate community engagement, of a Regional Open Space Plan
- Increase public outreach and community engagement on regional plans and programs

Feedback from Members:
Kevin Grunwald said that Ms. Senatori has done a phenomenal job. He noted the numerous speaking and community outreach engagements she provided during this past year and suggested she may want to try to delegate more of those assignments.

Richard Roy concurred that Ms. Senatori is doing a phenomenal job and credited the former executive director with tapping Ms. Senatori in his succession plan. He has seen many Commission staff at public events and suggested that she is delegating some of her workload. He added that he has never seen a group so well put together as the Commission staff.

Members asked staff to schedule a follow-up meeting next week to allow more time for feedback.

New Business - No new business was discussed.

Adjournment
Upon a motion by Kevin Grunwald, seconded by Richard Roy, members voted unanimously to adjourn the meeting adjourned at 2:57 p.m.

Documents Used/Received:

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- Draft 6/5/25 Executive Committee minutes
- Draft FY25 Year End Cape Cod Environmental Protection Fund balance
- PowerPoint Presentation for Executive Director's annual review

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