Cape Cod Joint Transportation Committee (CCJTC)

Draft Minutes | May 8, 2026, at 8:30 a.m.

Virtual Meeting

Roll Call/Attendance

Members/Designees	Representing	Attendance
Griffin Beaudoin	Barnstable	Absent
Matt Sawicki	Bourne	Present
Griffin Ryder	Brewster	Present
Rob Faley, *Chair*	Chatham	Present
Thomas Andrade	Dennis	Present
Kim St. Aubin	Eastham	Present
Jim McLoughlin	Falmouth	Present
Brian Albee	Harwich	Present
Catherine Laurent	Mashpee	Present
Richard Waldo	Orleans	Absent
Jim Vincent	Provincetown	Present
Paul Tilton	Sandwich	Present
Barbara Carboni	Truro	Present
Jay Norton	Wellfleet	Present
Amanda Lima, *Vice Chair*	Yarmouth	Present
Rik Ahlberg	Bicycle	Present

Also Present

Colleen Medeiros	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Evan Costa	Cape Cod Commission
Paul Hilton	CCRTA
Barbara Lachance	MassDOT
Christina Mendoza	MassDOT

Phoebe Whitwell	MassDOT
Derek Krevat	MassDOT
Kayla Sousa	MassDOT
Shaun Handy	MassDOT
Leah Pickett	MassDOT
Caroline Muldoon	Steamship Authority
Thaddeus Soule	Town of Provincetown
Peter Bertling	Town of Barnstable
Christine Flynn	Town of Harwich
Steven Findlen	HSH
Madeline Augustine	Nitsch Engineering
Steve Rhoads	VHB
Tamara Lord	Fuss and O'Neill
Joel Porten	
Jenn Christian	Car Seat Momma
John York	
SMHarris	

Call to Order/Introductions

Rob Faley called the meeting to order at 8:30 A.M. Colleen Medeiros provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, with all members of the Cape Cod Joint Transportation Committee participating remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2025.

Rob Faley thanked Amanda Lima for serving as Chair at the last JTC Meeting and thanked Rich Waldo and Matt Sawicki for accepting Chair and Vice-Chair roles beginning in July.

Jenn Christian introduced herself and shared she runs Car Seat Momma which provides car seat education and installation across Cape Cod and the islands.

Potential Approval of Prior Meeting Minutes

A motion to approve the draft minutes of the April 10, 2026, meeting was made by Jim Vincent, second by Griffin Ryder. Members voted as follows:

Matt Sawicki	Aye
Griffin Ryder	Aye
Rob Faley	Abstain
Thomas Andrade	Aye
Kim St. Aubin	Aye

Jim McLoughlin	Audio issue
Catherine Laurent	Abstain
Jim Vincent	Aye
Paul Tilton	Aye
Barbara Carboni	Aye
Jay Norton	Aye
Amanda Lima	Aye
Rik Ahlberg	Aye

The motion passed.

Public Comments

John York shared he may provide public comment during agenda item seven, MassDOT Vulnerable Roadway User Project.

Update on Transportation Plans Available for Public Comment: *Staff will present, and the Committee may vote to recommend the Metropolitan Planning Organization endorse the Draft FFY 2027 Unified Planning Work Program and the FFY 2027-2031 Transportation Improvement Program.*

Colleen Medeiros provided an update on the Draft Transportation Improvement Program (TIP) and the Draft Unified Planning Work Program (UPWP) that are currently out for public comment. Ms. Medeiros briefly reviewed the development schedule, the draft list of FFY 2027 UPWP tasks, and the draft FFY 2027-2031 TIP projects. Ms. Medeiros briefly outlined the public outreach evens that have occurred during the public comment period. Ms. Medeiros shared public comments are due by Monday May 11, 2026.

Brian Albee joined the meeting at 8:36 AM.

A motion to recommend the CCMPO endorse the Draft FFY 2027 UPWP and Draft FFY 2027-2031 TIP as presented was made by Thomas Andrade, second by Griffin Ryder. Members voted as follows:

Matt Sawicki	Aye
Griffin Ryder	Aye
Rob Faley	Aye
Thomas Andrade	Aye
Kim St. Aubin	Aye
Jim McLoughlin	Aye

Brian Albee	Aye
Catherine Laurent	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Barbara Carboni	Aye
Jay Norton	Aye
Amanda Lima	Aye
Rik Ahlberg	Aye

The motion passed.

Federal Fiscal Years 2026-2030 Transportation Improvement Program ("TIP") Amendment #3: *Staff will present, and the Committee may vote to recommend the Metropolitan Planning Organization endorse, a draft amendment to the 2026-2030 TIP. Amendment #3 would program the Barnstable Route 132 Park and Ride Expansion project in Federal Fiscal Year 2026, provide funding for the replacement of fifteen vehicles through the State's Mobility Assistance Program, and provide funding for various Steamship Authority projects including, the Woods Hole Terminal Amenities Project, parking lot improvements, Hyannis terminal improvements, a bus replacement, and purchase of rescue boats.*

Colleen Medeiros provided an overview of TIP Amendment #3 which includes the following:

- Barnstable Route 132 Park and Ride Expansion (#610800)
    - To be funded in FFY 2026 with Statewide funds
    - Construction Estimate: $9,232,759
    - At PS&E stage
- MassDOT Community Transit Grant Award – Cape Cod Regional Transit Authority
    - Purchase of 15 fully Accessible Transit Vans to enhance mobility for older adults and people with disabilities
    - $2,010,030 to be programmed in FFY 2026

Ms. Medeiros also shared the amendment includes the following list of Steamship Authority projects seeking federal funding through grant funding or transit funding that is available:

- FFY 2026 – Woods Hole Terminal Amenities Project: $14,192,648 (Ferry Boat Discretionary Grant)
- FFY 2026 – Procurement of four rescue boats: $200,000
- FFY 2026 – Parking lot/terminal traffic booths: $500,000
- FFY 2027 – Bus replacement 35-foot alternative fuel buses: $2,700,000
- FFY 2027 – Hyannis terminal wastewater pump out replacement: $374,000

- FFY 2027 – Parking lot revenue and access control system modernization project: $200,000
- FFY 2028 – Parking lot revenue and access control system modernization project: $400,000

Ms. Medeiros shared TIP Amendment #3 is currently out for public comment with comments due Monday May 11, 2026. Ms. Medeiros invited members and attendees to ask questions or provide comments.

Thomas Andrade shared it would be helpful to have a representative from the Steamship Authority attend JTC meetings to gain feedback on requested funding for projects. Caroline Muldoon, Steamship Authority Grants Administrator, shared she was in attendance today and has been doing so recently, however, she did has not introduce herself at past meetings as the Steamship Authority does not typically have items on the agenda. Ms. Muldoon shared she could answer questions if members or attendees had any. Mr. Andrade asked what comprises approximately $14 million for the Woods Hole Terminal Amenities Project. Ms. Muldoon shared this comprises the horizontal work which includes paving and installation of solar panels. Ms. Muldoon asked Ms. Medeiros if the TIP amendment was included in the meeting materials or if it was just a snapshot. Ms. Medeiros shared the TIP amendment was in the meeting materials, and it has the project descriptions included.

A motion to recommend the MPO endorse TIP Amendment #3 as presented was made by Griffin Ryder, second by Amanda Lima. Members voted as follows:

Matt Sawicki	Aye
Griffin Ryder	Aye
Rob Faley	Aye
Thomas Andrade	Aye
Kim St. Aubin	Aye
Jim McLoughlin	Aye
Brian Albee	Aye
Catherine Laurent	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Barbara Carboni	Aye
Jay Norton	Aye
Amanda Lima	Aye
Rik Ahlberg	Aye

The motion passed.

Massachusetts Department of Transportation ("MassDOT") Vulnerable Roadway User Project: *MassDOT staff will provide an update on their statewide Vulnerable Roadway User project that identifies safety improvements near high priority bus stops and includes locations in the Cape Cod region that are currently under design.*

Kayla Sousa, MassDOT, provided an update on the statewide Vulnerable Roadway User project. Ms. Sousa reviewed the three categories of VRU locations which include State-owned unsignalized, State-owned signals, and Municipally-owned stops. Ms. Sousa briefly reviewed the following locations of State-owned unsignalized VRUs on Cape Cod which are currently under construction:

- Bourne – Sandwich Road at Maritime Way
- Bourne – Trowbridge Road at Waterhouse Road
- Bourne – Trowbridge Road at 114 Trowbridge Road
- Falmouth – Locust St at Cemetery Lane and Mill Road

Ms. Sousa shared and briefly reviewed the following State-owned signal VRU location on Cape Cod:

- North Falmouth Highway (Route 28A) at County Road and Nathan Ellis Highway (Route 151)
    - Design Public Hearing held 04/14/2026
    - Construction advertising expected Summer 2026

Ms. Sousa shared and briefly reviewed the phase two State-owned unsignalized VRU locations that were recently approved by the MassDOT Project Review Committee (PRC) approved:

- Brewster – Brewster Town Hall (Route 6A)
- Falmouth – East Falmouth Dunkin Donuts Colonial Plaza (Route 28)
- Orleans - Stop and Shop and Orleans Marketplace (Route 28)
- Yarmouth – Town Hall Lawton Bus Shelter (Route 28)

Ms. Sousa shared and briefly reviewed the following phase two PRC approved municipally-owned VRU locations and shared the number of locations in each town:

- Bourne (2)
- Chatham (2)
- Eastham (1)
- Falmouth (3)

- Mashpee (1)
- Orleans (2)
- Sandwich (3)
- Wellfleet (1)

Griffin Ryder left the meeting at 9AM.

Thomas Andrade asked if the VRU location in North Falmouth is the same project reviewed with the Commission several years ago and what has changed in terms of support for the project. Colleen Medeiros confirmed that it is the same location and was originally a TIP project but was removed due to lack of town support. MassDOT has identified this location as a priority for pedestrian and bicycle accommodations due to its proximity to a bus stop.

Rob Faley shared one of the two Municipally-owned VRU locations is at the Route 28 rotary and asked how that location is categorized as municipally owned. Ms. Sousa shared MassDOT is working with the Town of Chatham regarding their concerns about how boat trailers use the intersection resulting in it being a municipal project instead of MassDOT designing the project and coming back for approval.

Rik Ahlberg asked if the locations displayed on the slide of municipally-owned bus stops if the dots depicted on the map in Truro and Provincetown were municipally-owned or if the it was old data. Phoebe Whitwell, MassDOT, shared the locations in Truro and Provincetown were reviewed with the town and based on feedback removed from the project and are old locations.

Matt Sawicki asked if Ms. Sousa had updates on the construction of the first phase of VRU locations located in Bourne. Ms. Sousa shared she did not have updates to provide and that MassDOT District five construction would be best to contact for updates.

TIP Design Fund Guidance: *MassDOT staff will provide an overview on the guidelines for using federal funds on the design costs for TIP projects.*

Derek Krevat, MassDOT Office of Transportation Planning, provided an overview on guidelines for using federal funds on the design costs for TIP projects. Mr. Krevat shared programming federal funding on design and engineering activities on regional Transportation Improvement Programs (TIPs) is eligible under federal regulations. Since all Federal Highway Administration funds (including design) must flow through MassDOT, a guidance document was recently developed called, “Applying Federal Transportation to Engineering and Design Costs”, which contains additional background and requirements on this process. Mr. Kevat briefly reviewed the MPO design pilot programs, federally-compliant procurement steps, new design activities, general requirements, prequalified architect and engineering firms, local match requirements,

how to initiate a construction project with MassDOT district staff, how to enter a reimbursable contract with MassDOT for TIP funds for engineering, and next steps. Mr. Kevat shared the following contact information for the TIP design funds staff:

- Derek Krevat (MassDOT Planning): Derek.Krevat@dot.state.ma.us
- Tracie Lenhardt (MassDOT Director of Project Management): Tracie.A.Lendhardt@dot.state.ma.us
- Mike Fitzgerald (MassDOT Highway Division Contracts): Michael.Fitzgerald@dot.state.ma.us

Rob Faley asked if the independent cost estimate counts towards the required 20% local match. Mr. Krevat shared it could potentially be possible, but he would need to follow up with an answer. Colleen Medeiros shared if members are interested in the TIP design funding, Commission staff could put together a project selection process with potential scoring and evaluation after the summer.

Thomas Andrade expressed his support for the program and emphasized that potential projects using TIP design funds should have strong public support.

Reports

MassDOT, Cape Cod Regional Transit Authority, and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

MassDOT update

Barbara Lachance provided the following updates for MassDOT:

Ms. Lachance shared the following two projects are scheduled for bid openings:

- **Sandwich** – Bridge preservation Chase Road over Route 6 – project advertised in April 2026/bid opening scheduled for May 27, 2026
- **Harwich** – Bridge preservation of three bridges over Route 6 – project advertised in May 2026/ bid opening schedule for June 9, 2026

FFY 2026

- **Provincetown (608744)** – Shank Painter Road Improvements – At PS&E/awaiting revision/to be advertised Summer 2026

FFY 2028

- **Chatham (607405)** – Route 28 at Main St, Depot Rd, Queen Anne Rd, and Crowell Road – Utility site walk meeting held on April 28, 2026/Design Public Hearing pending
- **Dennis (608196)** – Route 28 Streetscape – awaiting 75% design submission/project team is

consulting abutters during the current design phase

- **Truro/Wellfleet (612032)** – Route 6 Resurfacing and Related Work – Public information meeting scheduled for June 16, 2026, at the Truro Community Center at 6:30PM

FFY 2029

- **Yarmouth (608264)** - Route 28 corridor improvements – Site walk to be scheduled for the end of May 2026 or beginning of June 2026

Rob Faley shared the Design Public Hearing for the Chatham project is scheduled for June 24, 2026.

John York asked if the VRU projects planned in the Town of Bourne have any plans for construction in the next five months. Mr. York raised concern over the level of increased traffic in the area due to a construction project on the roads in the project area that are heavily used particularly with the upcoming Memorial Day weekend and Summer season ahead. Mr. York asked if there is a traffic mitigation plan for the current work being completed by the Army Corps of Engineers on the Bourne Bridge. Mr. York shared he had reached out to MassDOT District five and had not heard back, and that he would like a copy of the traffic mitigation plan to understand what is happening with sidewalk closures over the Bourne Bridge. Ms. Lachance shared she would follow up with Mr. York after the meeting. Shaun Handy, MassDOT, shared he had not heard anything about the construction of the Bourne VRU projects for the next five months as it is most likely subject to the road work moratorium on Cape Cod from Memorial Day to Labor Day. Mr. Handy shared he had not seen a traffic mitigation plan for the current construction on the Bourne Bridge, but Mr. York could reach out to Army Corps of Engineers operations office directly.

CCRTA update:

Paul Hilton provided an update for the CCRTA. Mr. Hilton shared the deployment of the CCRTA hybrid buses has experienced several recalls resulting in delayed deployment and continued use of older vehicles until the hybrid vehicles are available for use. Mr. Hilton shared the sawtooth bus terminal renovations are being delayed until fall of 2026 but once started, will involve shutting down the roadway for a period of time. Mr. Hilton shared the CCRTA is continuing its evaluation of their operations center in Dennis for renovation or full relocation if necessary. Mr. Hilton shared the CCRTA is working with the Steamship Authority on the TIP items discussed previously in today's meeting.

Cape Cod Commission Update

Colleen Medeiros provided an update for the Commission. Ms. Medeiros shared the following recent TIP actions by the CCMPO:

- TIP Administrative Modification – April 9, 2026
  - Provincetown – Route 6 and Shank Painter Road Corridor
  - Move Federal Lands Access Program (FLAP) Grant to FFY 2026
- TIP adjustment # 2 – Endorsed at April 27, 2026, MPO meeting
  - Provincetown – Route 6 and Shank Painter Road Corridor
  - Cost increase to be funded with $981,501 in regional target funds using FFY 2026 and FFY 2027 funds

Ms. Medeiros shared the MassDOT slides for the Eastham/Orleans Rotary Improvements held on April 30, 2026, will be available online soon and shared the following MassDOT upcoming public meetings/open house:

- Eastham/Orleans Route 6 Rotary Improvements
  - Second meeting in Orleans is tentatively scheduled for early June at Orleans Town Hall

- FFY 2028 Truro/Wellfleet Route 6 Resurfacing and Related Work
  - Tuesday, June 16, 2026, at 6:30PM – Truro Community Center

Ms. Medeiros shared Commission staff are coordinating with MassDOT on their Capital Investment Program (CIP) and shared a virtual meeting for the Cape and Islands is tent scheduled for June 3, 2026, at 4PM. More information can be found at https://www.mass.gov/capital-investment-plan-cip.

Kim St. Aubin left the meeting at 9:36 AM.

Ms. Medeiros shared and briefly reviewed the following program available from MassDOT:

- MassDOT LEAP Program
  - Applications being accepted on a rolling basis
  - Projects to be awarded in July
  - Contact: Leah Pickett: leah.i.pickett@dot.state.ma.us
  - Project types:
    - Project Coaching
    - Safety Analysis
    - Cost Estimates
    - Site Investigation/Field Reconnaissance
    - Conceptual Design
    - Geotechnical and Hydraulic Analysis
    - Grant Assistance

Ms. Medeiros shared the following May Bicycle Month events:

- Sandwich Service Road Trail Ribbon Cutting
  - Friday, May 29, 2026, at 11AM – Round Hill Parking Lot, Sandwich, hosted by Town of Sandwich

- Shining Sea Bikeway 50th Anniversary Jubilee
  - Saturday, May 30, 2026, 1-3PM – Depot Station, Falmouth, hosted by Falmouth Bicycle Committee in partnership with MassTrails

Ms. Medeiros thanked Rob Faley for his role as Chair for the JTC the past year, and for serving as Vice-Chair prior to that.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Thomas Andrade, second by Paul Tilton. Members voted as follows:

Matt Sawicki	Aye
Rob Faley	Aye
Thomas Andrade	Aye
Jim McLoughlin	Aye
Brian Albee	Aye
Catherine Laurent	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Barbara Carboni	Aye
Jay Norton	Aye
Amanda Lima	Aye
Rik Ahlberg	Aye

The motion passed.

The meeting adjourned at 9:40 AM.

List of Materials Used/Presented

2026-05-08 CCJTC Presentation
2025-04-10 CCJTC draft minutes
2026-05-08 CCJTC Agenda
Cape Cod FFY 2027-2031 Transportation Improvement Program draft for CCMPO review
Draft Cape Cod 2027 Unified Planning Work Program for CCMPO review
FFY 2026-2030 TIP Amendment 3 for Public Comment
Guidance for Federally-funding engineering and Design Work (V2)
MassDOT Route 6 Truro Wellfleet Resurfacing Project Info Meeting June 16 meeting Flyer