Executive Committee Meeting Minutes
Virtual Meeting
April 2, 2026

Call to Order - Chairman Tom Wilson called the Executive Committee meeting to order at 2 p.m. He announced that the meeting is being held virtually pursuant to Chapter 20 of the Acts of 2021, as amended. He read some instructions for meeting participation:

> If anyone wishes to speak, please raise your hand and wait to be recognized. He asked members to make sure their camera is turned on if they are raising their hand to speak.
>
> To raise hand, click on the "Raise Hand" icon. On some versions of ZOOM, the raise hand may be under the "More" icon on the bottom of your screen. For those who called in by telephone by press *9. You will be recognized by name when it is your time to speak. If anyone is having a technical issue, use either the chat box on your screen or call (508) 362–3828 and staff will assist you.

He noted that this meeting is being recorded for the purpose of creating minutes and that a roll call vote will be taken on each vote today. The names of members who are remotely participating will be announced as attendance roll call is taken.

Attendance Roll Call
Tom Wilson – Present
Richard Roy – Present
Kevin Grunwald – Present
Elizabeth Taylor – Present
Douglas Fromm – Present

Review & Approval of Prior Meeting Minutes –Upon a motion by Elizabeth Taylor, seconded by Kevin Grunwald, members voted to approve the 12/10/25 Executive Committee meeting minutes as follows:
Tom Wilson – Yes
Richard Roy - Abstain
Kevin Grunwald – Yes
Elizabeth Taylor – Yes
Douglas Fromm - Yes

Executive Director's Report

- Continuing to monitor the MassDOT canal bridges project and continuing to participate in meetings of the Cape and Islands Bridges Coalition and the Canal Bridges Advisory group. MassDOT has filed its final environmental impact statement; MEPA is accepting public comment through April 10th anticipating issuing a certificate on the final report by April 17th. Co-hosting a meeting with the Cape and Islands Municipal Leaders Association and the Cape and Islands Bridges Coalition on Monday; Luisa Paiewonsky, Executive Director of Megaprojects Delivery at MassDOT, will address the group.

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- Along with Steve Tupper, presented the Eastham Climate Action Plan at the County Commissioners' meeting in Eastham last week.
- The meeting also featured Tim Pasakarnis addressing water supply on the Cape and more specifically on the lower/outer Cape.
- The County Commissioners executed Urban 3's contract to perform a tax revenue analysis and an analysis of the impacts of sea level rise and flooding on the tax base. The project team will hold a kickoff meeting soon.
- Continuing to participate in the state's seasonal communities' initiatives and assist towns as needed.

Administration/Finance

- A purchase and sale agreement on the Phinney's Lane office building is scheduled to be executed by the County Commissioners next Wednesday. Staff and consultants are preparing for Town of Barnstable Site Plan Review meetings. A building inspection and Phase I Environmental Assessment are scheduled for April 10th.
- Continued our outside speaker invitations to Commission staff meetings. Last week, Kurt Gaertner, Asst. Secretary for Environmental Policy, Massachusetts Executive Office of Energy & Environmental Affairs, provided an overview of the Massachusetts Integrated Land Use Strategy (MILUS); the Commission has a small grant to work with EOEEA on stakeholder outreach and several staff are participating in the project's working groups.

Chairman Wilson requested a motion for a roll call vote to go into executive session for purpose (3) of the open meeting law to discuss litigation strategy in the matter of Michelle Vasil, Colleen L. O'Brien, and Lucy Steere v. Cape Cod Commission and Wychmere Harbor Real Estate LLC – Barnstable Superior Court Civil Action No. 2672CV00069, because an open meeting may have a detrimental effect on the litigating position of the Cape Cod Commission, without a return to public session.

Motion moved by Elizabeth Taylor, seconded by Douglas Fromm
Tom Wilson – Yes
Richard Roy - Yes
Kevin Grunwald – Yes
Elizabeth Taylor – Yes
Douglas Fromm - Yes

At 2:06 p.m. the executive committee entered executive session, without a return to public session.

Documents Used/Received:

- Draft 12/10/25 Executive Committee minutes

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