Cape Cod Metropolitan Planning Organization (MPO) Meeting Draft Minutes - September 21, 2026

Virtual Meeting

Roll Call/Attendance

Members/Designees (Representing)	Attendance
Derek Shooster, MassDOT, *Representing Phil Eng* (Chair)	Present
Barbara Lachance, MassDOT District 5, *Representing Jonathan Gulliver*	Present
Tom Wilson, Cape Cod Commission	Present
Robert Lawton, Cape Cod Regional Transit Authority	Present
Mark Forest, Barnstable County Commissioners	Present
Brian Weeden, Mashpee Wampanoag Tribal Council	Absent
Robert Steen, Town of Barnstable	Present
Doug Brown, Sub-region A: Bourne, Falmouth, Mashpee & Sandwich	Absent
Elizabeth Argo, Sub-region B: Dennis & Yarmouth	Absent
Kevin Galligan, Sub-region C: Brewster, Chatham, Harwich & Orleans (Vice Chair)	Present
Leslie Sandberg, Sub-region D: Eastham, Provincetown, Truro, Wellfleet	Absent

Ex-officio Members

Cape Cod Joint Transportation Committee	Absent
NPS/CC National Seashore	Absent
US Army Corps of Engineers/Cape Cod Canal	Absent
Woods Hole, Martha's Vineyard & Nantucket Steamship Authority, *Caroline Muldoon*	Present
Federal Highway Administration, *Rhonda Motley*	Present
Federal Transit Administration	Absent

Also Present

David Nolan	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Colleen Medeiros	Cape Cod Commission
Evan Costa	Cape Cod Commission
Phillip Mele	Cape Cod Commission
David Still	Cape Cod Commission
Jessica Wielgus	Cape Cod Commission
Joyia Smikle	Cape Cod Commission
Christina Mendoza	MassDOT
Paul Hilton	CCRTA

Thomas Andrade	Town of Dennis
Jeff Colby	Town of Yarmouth
Tamara Lord	Fuss and O'Neill
Peter Bertling	Town of Barnstable
Kien Ho	BETA
Katherine Jansen	
Stephen Buckley	
Ken Cheitlin	

Call to Order/Introductions

Derek Shooster called the meeting to order at 1:00 p.m. Derek Shooster provided instructions for participation in the virtual meeting and noted that the meeting was being held in virtual format, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2025. The roll was called to determine which members were participating remotely, as reflected in the roll call vote listed above. Attendees were invited to introduce themselves.

Potential Approval of Prior Meeting Minutes

A motion to approve the draft minutes of the June 15, 2026, meeting was made by Kevin Galligan, second by Robert Lawton. Members voted as follows:

Derek Shooster	Aye
Barbara Lachance	Aye
Tom Wilson	Aye
Robert Lawton	Aye
Mark Forest	Aye
Robert Steen	Abstain
Kevin Galligan	Aye

The motion passed.

Public Comments

Stephen Buckley shared he would like to ask questions during the Federal Certification Review agenda item and also would like to provide comment about the Town of Chatham TIP project that was recently withdrawn from the TIP. Derek Shooster shared there would not be an agenda item on the Chatham project and asked that Mr. Buckley provide comments Mr. Buckley shared the Town of Chatham Select Board voted to withdraw their proposal to improve the Route 28 Crowell Road Intersection Project. Mr. Buckley asked if a review of what lessons were learned or how things could have gone differently, and if that type of discussion would take place at an MPO meeting. Mr. Shooster shared MassDOT has not received a formal letter from the Town of Chatham requesting deactivation of the project, and that MassDOT and Commission staff will be meeting with the Town of Chatham to discuss project options and what their intent is with the

project. Steven Tupper shared if a need arises for MPO discussion about the project it would be added to a future MPO agenda.

Federal Certification Review Report: *Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) staff will present a summary of the recently completed 2026 Cape Cod Metropolitan Planning Organization Certification Review Report.*

Derek Shooster shared the Federal Highway Administration (FHWA) staff were unable to attend the meeting today to present on the Federal Certification review and this topic will be tabled until a future meeting.

Sub-regional Representative Election Process: *Staff will describe and Committee members may vote whether to approve a process with a revised election date for the election of sub-regional representatives to the Cape Cod Metropolitan Planning Organization (CCMPO) for the term of January 1, 2027, through December 31, 2029. Nominations will be accepted at the October CCMPO meeting and the election will occur at the November CCMPO meeting.*

Steven Tupper shared Commission staff have drafted a sub-regional election process for all four sub-regions for the period of January 1, 2027, through December 31, 2029. The draft election process was previously approved at the June 15, 2026 meeting, but has since been revised to change the date of the November MPO meeting when the election will occur. Mr. Tupper shared the election was to originally be held at the November 16, 2026 MPO meeting, but due to scheduling conflicts, the MPO meeting was moved to November 30, 2026. The revised draft election process is provided as meeting material and details the election process. Nominations are currently being sought from Select Board members in the applicable towns. As a reminder, nominations are due via email by October 13, 2026, and will also be accepted at the October 19, 2026 MPO meeting. Select Board members that are unable to attend the November MPO meeting where the election will occur may email absentee ballots no later the November 20, 2026.

A motion to approve the revised election process as presented was made by Kevin Galligan, second by Tom Wilson. Members voted as follows:

Derek Shooster	Aye
Barbara Lachance	Aye
Tom Wilson	Aye
Robert Lawton	Aye
Mark Forest	Aye
Robert Steen	Aye
Kevin Galligan	Aye

The motion passed.

Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation ("PROTECT") Program Grant: *Staff will provide an update on a potential federal PROTECT grant application for the Cape Cod region that would be submitted by the Cape Cod Commission for planning and design for various*

vulnerable roadway segments throughout the region. Committee members will discuss and may vote whether to submit a letter of support for the application.

Steven Tupper provided an update on the Federal Promoting Resilient Operations for Transformative, Efficient and Cost-saving Transportation "PROTECT" Program Grant. Mr. Tupper shared a previous Notice of Funding Opportunity (NOFO) was discussed in 2024 and 2025 by the CCJTC and CCMPO. In consultation with municipal staff, CCMPO staff gathered potential resilience projects to include in the MassDOT Resilience Improvement Plan (RIP) to advantage projects seeking PROTECT funding, which included projects from all 15 towns and two regional planning projects. Mr. Tupper shared a new NOFO was recently released with significant revisions including the modified evaluation criteria. Applications are due October 9, 2026. Mr. Tupper shared Commission staff is working towards a Regional Planning Grant application and intend to submit a Planning Grant application focused on advancing the design of critical segments identified through the Low-Lying Roads project (as listed in the RIP) consistent with the recommendation of the CCJTC.

A motion to endorse a letter of support for the PROTECT Grant application was made by Kevin Galligan, second by Tom Wilson. Members voted as follows:

Derek Shooster	Aye
Barbara Lachance	Aye
Tom Wilson	Aye
Robert Lawton	Aye
Mark Forest	Aye
Robert Steen	Aye
Kevin Galligan	Aye

The motion passed.

Upcoming Cape Cod Transportation Grant Programs: *Staff will provide an overview of two upcoming grant programs for Cape Cod towns and other eligible government agencies supported by Transportation Improvement Program funds. The Bicycle Parking Equipment Grant Program, opening October 1, 2026, provides reimbursement for the purchase of bicycle racks and associated equipment. The Transportation Safety Equipment Grant Program assists towns with the purchase and installation of roadway safety equipment.*

Colleen Medeiros provided an overview of the following two upcoming grant programs for Cape Cod towns and other eligible government agencies supported by Transportation Improvement Program (TIP) funds:

- **Bicycle rack program**
  - $80,000 for bicycle parking equipment
  - Equipment includes: Bicycle repair stations and bicycle parking shelters
  - Reimbursable program for towns, transit agencies, state/federal agencies (Nation Seashore, Army Corp of Engineers, DCR, etc.
  - 20% local match required: Shipping costs, staff hours to install equipment (if needed)

- Procurement process: Chapter 30B procurement process (three quotes required if over $10k). Ability to purchase from any vendor (Dero, Saris, and Madrax offer discounts for government agencies)
- October 1, 2026 – Program start date
- October 31, 2026 – First deadline for bicycle equipment order proposals
- Cape Cod Commission staff will notify applicants of approved orders by November 15, 2026
- If there are unobligated funds after 11/15/2026, proposals will be accepted on a first come, first served basis
- Orders placed in FFY 2027 must be installed and invoices submitted by August 31, 2027
- Orders placed in FFY 2028 must be installed and invoices submitted by August 31, 2028
- Equipment must be installed on public property
- Bicycle rack must have: two contact points allowing users to lock frame and wheel and must have theft proof anchoring
- Applications can be submitted to bikerack@capecodcommission.org
- Bicycle rack program website: http://www.cccom.link/bike-rack.

Ms. Medeiros reminded members that towns can review the online public-owned bicycle rack inventory web viewer that will provide locations where bicycle racks and bicycle repair stations are located.

- **Traffic Safety Equipment Program**
  - Programmed in FFY 2027 TIP for $586,229
  - Reimbursement grant
  - Interested towns will contract directly with MassDOT
  - 20% local match required (Installation can be considered)
  - Includes Rectangular Rapid Flashing Beacons (RRFBs), speed feedback signs, flashing signs, etc.
  - Equipment to be installed within public right-of-way
  - Can be installed on state roads following MassDOT Access Permit process
  - Town responsible for procurement of equipment
  - Timeline: Funds need to be obligated in FFY 2027 (October 1, 2026-September 30, 2027), towns must contract with MassDOT between now and Summer 2027, and towns will have one year for installation post contract execution

Ms. Medeiros shared rolling applications would occur with the first round of interested towns due by October 31, 2026. Commission staff will review the applications and coordinate with MassDOT on grant requests to begin contracting phase. Ms. Medeiros shared interested towns should email her with a draft budget request and draft list of equipment.

Kevin Galligan shared a recent request was received for a cross walk in the Town of Orleans on Route 6A where one does not exist at the moment and asked what the process is to work with MassDOT to evaluate the location and potentially install a crosswalk. Derek Shooster shared a planning study would be a good place to start and that town can work with Commission staff on performing the study. Mr. Shooster asked Mr. Galligan where the location of the potential crosswalk would be. Mr. Galligan shared the location is at

the Orleans Marketplace where many pedestrians cross the street often to go back and forth between area businesses. Ms. Medeiros shared she had mentioned his location to several MassDOT District 5 staff in the past, but suggested the Town Select Board or Town Manager draft a letter to MassDOT to request they review the location. Barbara Lachance shared the letter can be sent to the attention of the MassDOT District 5 Traffic Operations Engineer. Mr. Shooster highlighted that there are different project delivery timelines dependent on location of crosswalk if it is on state or municipally owned roadways, and for towns to consider this when they are picking locations.

Before and After Safety Study: *Staff will present findings from the Before and After Safety study, which evaluated crash trends at twelve locations across six towns (Barnstable, Bourne, Chatham, Falmouth, Orleans and Truro) on Cape Cod before and after construction.*

Evan Costa provided a presentation on the findings from the Before and After Safety Study. Mr. Costa shared the following 12 locations which were recently improved and analyzed to determine crash trends post construction.

- **Barnstable**
  - Route 28 At Bearses Way
  - Route 28 at Strawberry Hill Road
  - Route 28 at Osterville-West Barnstable Road
- **Bourne**
  - Adams Street at Cranberry Highway
  - Adams Street at Sandwich Road
  - Ben Abbey Road at Cranberry Highway
  - Ben Abbey Road at Sandwich Road
- **Chatham**
  - Route 28 at George Ryder Road
  - Route 28 at Barn Hill Road
- **Falmouth**
  - Route 28 at Jones Road and Worcester Court
- **Orleans**
  - Route 6A at Main St
- **Truro**
  - Route 6 between South Highland Road and South Hollow Road

Mr. Costa briefly reviewed select locations, providing an overview of the crash analysis and highlighted improvements made at each location. Mr. Costa reviewed the next steps, which include finalizing the draft report later this month, and identified which locations will require additional monitoring to analyze crash trends over a longer period of time post construction.

Kevin Galligan thanked Mr. Costa for his presentation and shared South Wellfleet has seen an increase in traffic calming measures, especially over the summer, and thanked everyone for their continued work to improve local roadways.

Traffic Counting Program: Staff will provide a summary of the Cape Cod 2026 Summer Traffic Data Collection program.

David Nolan provided a summary of the Cape Cod 2026 Summer traffic data collection program. Mr. Nolan thanked the Commission's summer traffic technicians, Isabella Johnson and Paul Rideout for their work on the traffic counting program this summer. Mr. Nolan shared the following data collections were completed by the traffic technicians:

- 32 Turning Movement Counts (TMCs)
- 220+ Automatic Traffic Recorder Counts
- Four Manual bicycle and pedestrian count
- 150+ miles of pavement conditions surveyed
- 25+ bicycle racks surveyed

Mr. Nolan reminded members that ATR tubes and radar and provided a brief description of each. Mr. Nolan shared members can also request speed studies for vehicular traffic and Eco-counters for Bicycles and Pedestrians. Mr. Nolan shared requests can for TMCs, speed studies, volume counts, classification counts, non-motorist counts, and Eco-Counter locations can be emailed to him directly.

Stephen Buckley asked if Commission staff have thought of using the devices to measure speed on the hiking and bicycle trails. Mr. Nolan shared the equipment currently cannot capture speeds of a bicyclist, however, on some sections of the Cape Cod Rail Trail, there are speed feedback signs that host data that can be collected for use.

Katherine Jansen thanked the Commission's transportation department for their work on traffic counts in the Town of Falmouth, especially when it came to performing manual traffic counts.

Reports

MassDOT Updates

Barbara Lachance provided project updates for MassDOT:

FFY 2026

- **Provincetown (608744)** – Shank Painter Road Improvements – Bids opened September 15, 2026/bid currently not awarded
- **Barnstable (610800)** – Barnstable Park and Ride Expansion and Improvement to Route 132 – Advertised August 2026/Contractor Lawrence Lynch received Notice to Proceed September 14, 2026
- **VRU crosswalk installations at state signals (multiple locations) (614243) –** Advertised August 2026/bids opened September 9, 2026/bid currently not awarded

FFY 2028

- **Chatham (607405)** – Route 28 at Main St/Queen Anne Rd/Crowell Rd – MassDOT and Town of Chatham currently in discussion regarding project status
- **Dennis (608196)** – Route 28 Streetscape – 75% design submission received August 2026 and is under review
- **Truro/Wellfleet (612032)** – Resurfacing and related work on Route 6 – 75% design under review

FFY 2029

- **Yarmouth (608264)** – Route 28 Corridor Improvements – Utility site walk held August 2026/75% design submission anticipated December 2026.

CCRTA Updates

Paul Hilton provided an update for the CCRTA. Mr. Hilton shared construction is underway on the Transportation Avenue at the Hyannis Transportation Center to install canopies and a sawtooth arrangement to the roadway coming in. The roadway will be closed until December. Mr. Hilton shared CCRTA staff anticipate six charging stations for the six battery-electric buses will be installed towards the end of the roadway project. Mr. Hilton shared assessment for the need of a new operations center continues. Mr. Hilton shared battery-electric buses are being phased into service on some route where mileage permits. Mr. Hilton shared the CCRTA has gone out to bid for a new operator as MV transit has been the CCRTA operator for the last 15 years, and that beginning in November the new operator will be TransDev. Staff will remain the same as the change only pertains to oversight of operations.

CCC Updates

Steven Tupper provided an update for the Commission. Mr. Tupper shared the following updates for the Cape Cod Bridges Program:

- Public meeting held on July 23, 2026
- Advisory Group meeting held on September 9, 2026
- New rendering shared at the meetings
- Bourne Bridges BIP Grant is under review
- Final Environmental Impact Statement/Record of Decision published on August 7, 2026
- Procurement activities continue with the issuance of the Request for Proposals anticipated later this week
- Design, permitting, utility coordination, and stakeholder engagement activities will continue

Mr. Tupper shared the following recent grant awards:

- Town of Yarmouth awarded a $25 million FHWA BUILD construction grant for TIP project #608264 – Yarmouth Route 28 Corridor Improvements
- Steamship Authority USDOT Maritime Administration's Small Shipyard Program award for a 1A Hoisting License Workforce Training Initiative

Mr. Tupper shared the following grant opportunities:

- MassDOT Safe Route to School
    - Signs and Lines Grants: Up to $10,000 in funding for low-cost infrastructure – due 09/25/26
    - Infrastructure Grants – Due 10/16/26
    - Bicycle Rack Grant – Opens 10/30/26 with submissions due 11/13/26

    - Grant technical assistance available https://www.mass.gov/info-details/safe-routes-to-school-engineering
- MassDOT Community Grants – RTA/Councils on Aging/Towns/Non-profits eligible
    - Community Transit Grant: Mobility needs for town income, older adults and people with disabilities – Due 10/30/26 – both operating and management grants available

Mr. Tupper shared the following MassDOT public meeting/hearing:

- West Barnstable Route 6A Sidewalk Project (612980) 25% Design Public Hearing
    - Tentatively planned for a date in October
    - Details to be posted at https://www.mass.gov/orgs/highway-division/events

Mr. Tupper shared the following upcoming events:

- MassDOT Moving Tother Conference
    - October 27, 2026, Boston
- One Cape Conference
    - November 16, 2026 – Wequassett, Harwich

Mr. Tupper briefly reviewed the remaining MPO meeting dates and emphasized the importance of attendance to have quorum as important voting items will occur including the member election. Mr. Tupper shared Commission staff will continue to work with FHWA to have them attend a future meeting on the federal certification report n for the MPO, and that the report is available as part of the meeting materials.

Kevin Galligan highlighted the recently completed Woods Hole Steamship Authority terminal and emphasized the work the MPO does in collaboration with the Steamship Authority.

Mark Forest thanked Commission staff on their collaboration with MassDOT staff to work on and secure the $25 million BUILD Grant for the Town of Yarmouth. Mr. Forest highlighted the importance of the funding and the ability to keep TIP projects moving forward as it pertains to competition for funding for projects.

Stephen Buckley shared he was looking for the certification study in the Cape Cod Commission Resource Library and that he found a three-page flyer about that Cape Cod Canal Bridges Project that was released in August 2026. Mr. Buckley shared the flyer displays that there are a combined 38 million bridge crossings per year and asked what combined crossing were and if the crossings were for both bridges. Mr. Buckley asked how many more crossings there were over the Sagamore Bridge versus the Bourne Bridge. Mr. Tupper thanked Mr. Buckley for highlighting the two-page document that can be found at https://www.capecodcommission.org/canal. Mr. Tupper shared the 38 million crossings listed is the total crossings combined for the Sagamore and Bourne Bridges per year, and that a larger number of crossings occur on the Sagamore Bridge (60/40 split between both bridges). Mr. Tupper shared the bridges data is also available in the Commission's annual traffic counting reports. Mr. Buckley shared he recently attended the Cape Cod Bridges Program Advisory Group meeting and that he had asked Luisa Paiewonsky, MassDOT Executive Director of Major projects, what the design capacity would be for the Sagamore Bridge and that

Ms. Paiewonsky and the bridge engineer that were at the meeting could not provide an answer. Mr. Buckley also asked if this information would be available at the next meeting.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed

Adjourn

A motion to adjourn was made by Mark Forest, second by Kevin Galligan. Members voted as follows:

Derek Shooster	Aye
Barbara Lachance	Aye
Tom Wilson	Aye
Robert Lawton	Aye
Mark Forest	Aye
Robert Steen	Aye
Kevin Galligan	Aye

The motion passed.

The meeting was adjourned at 2:01 p.m.

List of Materials Used/Submitted

2026-09-21 CCMPO Meeting PowerPoint Presentation
2026-06-15 CCMPO DRAFT Minutes
2026-09-21 CCMPO Agenda
2026 CCMPO Election Process (For approval 9-21-26)
2026-3-26-FHWA-FTA MA CCMPO Certification Final Report
Cape Cod Commission Before and After Safety Report